



MINUTES

FOR THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 6 SEPTEMBER 2021 AT WHALLEY OLD GRAMMAR SCHOOL COMMENCING 7.00PM

Present:	Cllrs Jean Brown (Chair), Lee Street (Vice-Chair), Diane Chiappi, Elizabeth Kinder, Lucy Cook
In attendance:	(Clerk), Borough Cllr David Birtwhistle, County Councillor Ged Mirfin, Clerk in attendance: M Richardson,

21/102 To receive apologies for absence and consider approval. PCSO

Sian Coffey, Sergeant Kevin Day.

21/103 To receive declarations of interest.

None

21/104 To adjourn the meeting for a period of public discussion.

This was postponed until a later agenda item. The Chair took item 6 first.

21/105 To consider an application for Co-option to Barrow Parish Council

The Clerk circulated an application for the post prior to the meeting. Lucy Crooke outlined why and what she could bring to the Parish Council. Members of the Parish Council thanked Lucy for her interest, and she was asked to leave the room. The Parish Council agreed unanimously to accept the request for Co-option. Lucy Crook was asked to sign the Acceptance of Office Form and Declaration of Pecuniary and Non-Pecuniary interest. The Parish Councillor had received the Code of Conduct required of individuals that take office. The Clerk to investigate training at the Northwest Local Authorities Branch.

21/106 To adjourn the meeting for a period of public discussion

Borough Councillor Bertwhistle stated a borough wide review of play equipment had taken place that had minimal impact on Barrow. The Clerk read out the Police report. County Councillor Ged Mirfin gave members an update from Graham Scott CEO at Trafford Housing Trust who are the developer in partnership with Mulbury Homes develop Old Row in 24 residential plots. . Concerns have been raised by the Parish Council on flooding risk. The developer will have a site at Whalley Manor (Lawsonsteads Phase 2 Housing Development). The hoped to start work late 2021 or early 2022.

Reports had been received of the footpath at the side of Barrow Primary School being blocked off. Feedback from residents suggested the staff from the school were guiding traffic on the community car park. Governor Lee Street agreed to take these matters up with the Headteacher.

Before the rebuilding of the school, a lollipop person was located in front of the school. This has now changed and the lollipop person is now stood near the entrance to the community car park. The relocation back to the original arrangements (outside the school) would be preferred.

Discussion focussed on the litter problem at Barrow Brook. No update had been received from Ribble Valley Council Planning or Enforcement. Ged Mirfin suggested writing direct to Euro Garages. Jean Brown stated she had found paperwork on this application. The Principal Authority has, to date, been unable to find records of the Litter Strategy that was condition of Planning Consent.

21/107 To authorise Accounts Payments and Receipts for and Balances for August 2021

It was resolved that the August 2021 accounts to date are approved and accepted.

Payee	Chq no.	Net £	VAT £	Gross £
Easy Web Sites – Direct Debit	DD	24.00	3.60	27.60
Reimbursement Jean Brown – Spanner De Fibrilator	100193	0	0	14.70
Play Inspection Company – Annual Report 2021	100194	67.50	13.50	81.00
Reimbursement M Richardson Defib Pads and 2 Prep Packs	100195	49.95	9.98	59.88
HMRC Contributions Employer NICs (£12.86) Period5/Employee Income Tax (£132.20)/NICS £3.98	100196	0	0	149.04
Salary Nett Less Tax £132.20 and NICSE£3.98)	100197	693.98	0	830.16
M Richardson Home Office July 2021	100198	17.33	0	17.33
Mileage	100198	4.50		4.50
	TOTAL		£23.48	£998.60

Receipts

18 August Deposit - Reimbursement Bank Charge from Insurance Broker - £12.50

Balances as at 27 August 2021 £17,790.25

21/108 The following Planning Applications will be agreed by email as follows:

3/2021/0736	S106 VARIATION (3/2021/0630) Application for 5 th variation of the S106 Agreement Attached to PP 3/2021/0630) to allow a variation of the agreement of the enforceability clause to exclude a Registered Provider and their mortgagee in respect of the affordable housing obligations. The mortgagee in possession clause to be amended so that it meets current lender requirements for charging at MVST
3/2021/0815	DISCHARGE OF CONDITIONS 2 - Materials to be used on the external surfaces from Planning Permission (3/202/0332) Land off Sheepfold Crescent Barrow 9XR
3/2021/0823	DISCHARGE OF CONDITIONS 5 – Wildlife Highway Details/ (Acoustic Fence/ 11 S278 for offsite access with LCC 15 – Construction method statement and site layout Land off Sheepfold Crescent Barrow 9XR

21/109 To consider and approve a report on the procedure to increase the number of Barrow Parish Council seats from 5 to 7

A report was circulated prior to the meeting that highlighted the procedure to increase the existing number of seats from 5 to 7. The Parish Council agreed to:

1. To authorise the Clerk to request Ribble Valley Borough Council (under the provisions of Part 4 of the Local Government and Public Involvement in Health Act 2007) for Barrow Parish Council to increase the size of the Parish from 5 to 7 Councillors.
2. The Clerk seeks the latest up to date information to support the request by Barrow Parish Council for Ribble Valley Borough Council to undertake a Community Governance Review.
3. To seek support from Barrow Borough Councillors and the Lancashire County Councillor representative to support a Community Governance Review

21/110 Response from Mulbury Homes to lease a section of the Community Car Park to Mulbury Homes during the proposed construction phase. The Clerk indicated that Mulbury Homes would like to lease a section off the car park equivalent to 21 car spaces. The Parish Council have a 10 year lease with RVBC for the car park. The Clerk stated she had written to the Solicitor at Ribble Valley Borough Council seeking advice on suitable leases. It was agreed that a site meeting would be needed with the developer to agree to move the fence line back to maximise space and increase on site health and safety.

21/111 To consider correspondence with Rowland Homes regarding the land adjacent to Barrow Brook and discuss a feasibility study regarding the transfer of land the associated existing and future risk/liabilities.

The Clerk circulated the invoices for the proposed annual maintenance of the stated area. A second invoice was also presented that indicated what essential works should be undertaken prior to agreeing to take over the site. Concerns over the brook and banking or hard structure have not yet been addressed. Ged Mirfin advised the Clerk to write to United Utilities, National Rivers Authority and maybe the Duchy of Lancaster. The Parish Council is trying to establish liability for waterways that run through the land.

21/110 To consider the renovation of the planting area at Trafford Gardens.

The Council agreed to a quote of £434 payable to Oaklea Gardening Services. Liz Kinder had received positive feedback on the work. The Council agreed that the area needed more regular maintenance and it was agreed that the Clerk write a report on the cost and process of tendering for the next meeting. This would also have to be carried through to budgetary process in October/November 2021.

21/112 Whalley Wisewell and Barrow Joint Burial Committee

A report was circulated to the meeting from a meeting held on the 6 August 2021.

21/113 To receive an update on proposed Highway works to be carried out in Barrow.

The Clerk made contact Lancashire County Council and the Primary School on the roadworks update.

21/114 To consider various issues at Barrow Playing Field including the annual inspection, equipment maintenance and Councillor inspection.

The Chair deferred this item to the next meeting.

21/115 The date of the next meeting Monday 27 September 2021 (at Barrow Primary School to be confirmed)

The Chair thanked everyone for attending and closed the meeting at 9.10pm.

Signed by Chair..... Date.....