

BARROW PARISH COUNCIL

MINUTES

FROM THE PARISH COUNCIL MEETING HELD ON MONDAY 27TH MARCH 2017
AT BARROW PRIMARY SCHOOL COMMENCING 7.00PM

Present:	Cllrs Jean Brown (Chair), Paul Street (Vice Chair), Diane Chiappi, Elizabeth Kinder
In attendance:	Mrs Victoria Wilson (Clerk), PCSO Katie Ferguson

17/24. To receive apologies for absence and consider approval

Apologies were received from Cllr McGregor. Following correspondence from Cllr McGregor regarding his illness, it was resolved to approve his reasons for absence for the next three months.

17/25. To receive declarations of interest

It was noted that Cllr Chiappi would not be taking part in discussions regarding the planning application on land at St Luke's Mission as she lived close by and had been consulted by RVBC as a neighbour.

17/26. To discuss PACT (Police and Communities Together) issues with PCSO Katie Ferguson

PCSO Katie Ferguson introduced herself as the new PACT officer for Barrow. It was agreed to include her details on the parish council's newsletter and explain that she was happy to be contacted by residents of Barrow on any police matters but urgent calls should still be directed to 999 or 101. Previous anti-social behaviour at Barrow Playing Field was discussed and PCSO Ferguson agreed to monitor the playing field. Cllr Brown raised the issue of residents' parking outside Chorlton Terrace and PCSO Ferguson would consider the possibility of writing to Barrow Brook residents who regularly park on Whalley Road. The Clerk explained that she had been unable to get in touch with LCC Trading Standards to request an extension of the 'No Cold Calling' scheme to Barrow Brook and PCSO Ferguson would pass on some window stickers for the parish council to deliver.

PCSO Ferguson then left the meeting at 7.30pm.

17/27. To approve as a correct record the minutes of the meeting held on 27th February 2017

It was resolved to approve and sign the minutes of the parish council meeting held on 27th February 2017 (previously circulated) as a correct record.

17/28. To adjourn the meeting for a period of public discussion

No adjournment took place as there were no members of the public present.

17/29. To receive a report on planning applications relating to Barrow

Cllr Brown discussed a planning report (previously circulated) on recent planning applications in Barrow. Planning application 3/2017/0131 for a proposed bungalow at St Luke's Mission was discussed and there were no objections in principle. However, Members were concerned over the lack of detail on the plans and the possibility of loss of light to adjacent properties because of the height of the dormer windows.

17/30. To approve as a correct record the 2016/17 accounts to date and authorise payments

It was resolved that the accounts to date for the year ended 31st March 2017 are approved and accepted. These show an opening balance of £2,462.71, receipts of £10,652.53, expenditure of £10,492.71 leaving a balance in hand at 21st February 2017 of £2,622.53.

It was resolved to authorise the following accounts for payment:

029	Mrs V Wilson – salary £336.96, mileage £9.00, use of home £17.33 and reimbursements £12.50 - February 2017	£375.79
030	Came & Co – insurance policy for 2017/18	£618.94
031	E.On – electricity for Christmas lights at Trafford Gardens	£5.50

It was resolved to authorise charges from RVBC for grounds maintenance at Trafford Gardens in 2017/18 of £325 plus VAT and payment would be made in January 2018.

17/31. To consider the appointment of internal auditor for 2016/17

It was resolved to appoint Mr Alan Butt as the internal auditor for the 2016/17 accounts and the Clerk would arrange for the books and records to be transferred for review.

17/32. To authorise the parish council's insurance policy for 2017/18

The parish council's insurance policy for 2017/18 would continue with Hiscox following an agreement in 2016 to enact a three-year policy. Members resolved to accept the level of cover detailed in the quotation (previously circulated) and authorised a payment of £618.94.

17/33. To authorise a payment to the Lengthsman Scheme for works to be completed in 2017/18

It was resolved to make a payment to the Lengthsman scheme in 2017/18 of £1,000 as soon as the parish council's precept is received from RVBC. The payment is in line with the budget agreed in November 2016. Work to improve drainage and safety at the Washbrook Close entrance to Barrow Playing Field was agreed as well as further planting in the flowerbeds at Trafford Gardens.

17/34. To review the financial position regarding s106 funds held by Ribble Valley Borough Council for use at Barrow Playing Field and consider the installation of new fencing on Barrow Playing Field

The report on the current financial position of s106 finances for use at Barrow Playing Field was discussed and it was noted that a payment of £2,759.75 had been received from RVBC for expenditure in 2015/16 and 2016/17. The remaining s106 funds held by RVBC of £14,586.78 would be spent on replacement metal railings, improved signage and new play equipment. The Clerk would obtain further quotations for metal railings to the agreed specification for consideration at the next meeting.

17/35. To consider matters regarding the flood risk in the village

The Clerk reported that she had not yet received a reply from LCC following the parish council's letter of complaint about the lack of any action to reduce the flood risk in Barrow. Cllr Brown discussed her concerns regarding the amount of water being discharged into Barrow Brook by the Bloor Homes development as well as work carried out to remove vegetation on the banking behind the Printworks. It was resolved to contact Bloor Homes and request a site visit to discuss concerns on flooding issues.

17/36. To consider action regarding the installation of defibrillators in the village

The most suitable locations for defibrillators was discussed and it was resolved that the Clerk would make enquires about installation at Trafford Gardens, the Printworks office building and near to Kemple View on Whalley Road. Following a discussion on the risks of vandalism and the requirement to act quickly in an emergency, it was resolved that the cabinets should not initially be fitted with keypads.

17/37. To consider progress on designing a parish council logo and setting up a parish council website

The Clerk distributed the draft logo designs produced by Scruffy Monkey and it was resolved to adopt one of them as the official logo for use on all future correspondence and the parish council's website. The content of the website was discussed and Cllr Street and the Clerk would finalise the text for forwarding to Scruffy Monkey as soon as possible.

17/38. To approve the next issue of the parish council's newsletters

The draft newsletter prepared by the Clerk (previously circulated) was discussed and it was resolved to include the new logo and information regarding PACT and PCSO Katie Ferguson. Members would distribute copies at the beginning of April, ahead of the Easter break.

17/39. To consider the appeal decision regarding Ribble Valley Borough Council's designation of Barrow Allotments as an asset of community value

The judge's decision to uphold New Barrow Ltd's appeal against the listing of Barrow Allotments as an asset of community value was noted with disappointment. It was resolved to contact RVBC to express the parish council's gratitude for their work on the appeal.

17/40. To approve the transfer of land at Whalley, Wiswell and Barrow Cemetery to be held jointly by Whalley, Wiswell and Barrow Parish Councils

Following the formation of the parish council in 2015, it was resolved to approve the legal transfer of the cemetery land to include Barrow Parish Council and the documents were signed by Cllrs Brown and Street and witnessed by the Clerk.

17/41. To receive a report from Whalley, Wiswell and Barrow Joint Burial Committee from Cllr Brown

Cllr Brown reported on the recent tidy up day and subsequent correspondence with the Clitheroe Advertiser following a complaint about the removal of Christmas wreaths from a grave. The next committee meeting is scheduled for 7th April 2017.

17/42. To confirm the date of the next meeting as Monday 8th May 2017 and consider invitations to the Borough and County Councillors

It was resolved to invite Borough Councillor Robert Thompson to the next parish council meeting on Monday 8th May 2017. An invitation to the County Councillor would be discussed at the next meeting pending the result of the County Council elections in May 2017. A schedule of parish council meeting dates for 2017/18 was agreed.

17/43. To receive a report from the Clerk regarding ongoing matters

This matter was deferred due to a shortage of time.

17/44. To discuss any other business

- i. Following discussions with LCC, the Clerk advised that a 20mph speed limit would be introduced on the Barrow Brook estate within the next few months.
- ii. It was agreed to contact PCSO Ferguson to thank her for attending the meeting and request that the Police monitor speeding through Barrow village, particularly by taxis at night.

The Chair thanked everyone for attending and closed the meeting at 9.00pm.

Signed by Chair..... **Date**.....