

# BARROW PARISH COUNCIL

## MINUTES

### FOR THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13<sup>TH</sup> NOVEMBER 2017 AT BARROW PRIMARY SCHOOL COMMENCING 7.00PM

Present:	Cllrs Jean Brown (Chair), Paul Street (Vice Chair), Stuart McGregor, Diane Chiappi, Elizabeth Kinder
In attendance:	PCSO Katie Ferguson, Mrs Victoria Wilson (Clerk) and 7 members of the public

**17/111. To receive apologies for absence and consider approval**

Cllr Paul Street sent apologies as he would be late to the meeting due to work commitments.

**17/112. To receive declarations of interest**

None were received.

**17/113. To approve as a correct record the minutes of the meeting held on 11<sup>th</sup> September 2017**

It was resolved to accept and sign the minutes of the parish council meeting held on 11<sup>th</sup> September 2017 (previously circulated) as a correct record.

**17/114. To adjourn the meeting for a period of public discussion**

The meeting was adjourned at 7.05pm and recommenced at 7.30pm following public discussions on the proposed sale of Barrow Lodge, the development by Admiral Taverns, expansion of Barrow Primary School and the lack of suitable parking, problems caused by construction vehicles on Whalley Road and inconsiderate parking near Millbrook Place.

**17/115. To consider PACT issues (Police and Communities Together) with PCSO Katie Ferguson, including recent incidents at Barrow Playing Field and the Barrow Brook Enterprise Park**

PCSO Katie Ferguson attended the meeting at the Parish Council's invitation and advised that recent crime statistics in the parish had been relatively low. She reported on some vehicle related nuisances at Barrow Brook that police were currently dealing with. Members of the public discussed their concerns regarding speeding vehicles through the village and PCSO Ferguson said that she hoped to increase speed monitoring, but funding was a problem.

*Cllr Paul Street joined the meeting.*

There followed a discussion on anti-social behaviour on the playing field and complaints made by a resident that eggs had been thrown at his windows. PCSO Ferguson said she would contact the resident to discuss this further. Residents advised that there had been several thefts from the alleyways behind Whalley Road and PCSO Ferguson advised that all suspicious behaviour should be reported to allow the police to monitor the issues.

*The Parish Council thanked PCSO Ferguson for her attendance and she left the meeting at 7.45pm.*

**17/116. To approve as a correct record the 2017/18 accounts to date and authorise payments and receive an update on s106 funding for improvements at Barrow Playing Field**

It was resolved that the accounts to date for the year ended 31st March 2018 are approved and accepted. These show an opening balance of £4,753.53, receipts of £8,570.00 and expenditure of £4,876.49, leaving a balance carried forward of £8,447.04.

It was resolved to authorise the following accounts for payment:

013	Mrs V Wilson - Clerk's salary £574.60, reimbursements £24.99, use of home £34.66 (September and October 2017)	£634.25
014	Royal British Legion – donation for poppy wreath	£25.00
015	Proludic – supply and install play equipment on playing field	£12,600.00
016	Landscape Engineering – supply and install metal railings on playing field	£10,666.80
017	Mrs M Farrant – reimbursement for daffodil bulbs	£45.00
018	T P Hardman – Christmas tree for Trafford Gardens	£tba

The cost of the Christmas tree would not be known until delivery, but payment was authorised in line with the budget of up to £300.

The Clerk reported that she was in discussion with RVBC to claim s106 funds and a loan of VAT to cover the invoices for Proludic and Landscape Engineering. The balance of s106 funds held by RVBC was noted as £897.78 after payments for play equipment, metal railings and signage on Barrow Playing Field had been made.

**17/117. To consider the Parish Council's budget update and decide on the precept for 2018/19**

After a review of the forecasted financial outcome for 2017/18 and the draft budgets for 2018/19, there was a discussion on the level of precept required. It was resolved that the Clerk would write to RVBC to request a precept of £9,572, which is an average annual cost per household in Barrow of £21.32 (taxbase 449). Although the total amount of precept has increased from the previous year, there is no change in the average annual cost per household because the taxbase has risen from 402 to 449.

**17/118. To receive an update on RVBC's Concurrent Functions Grant for 2017/18**

The Clerk reported that Ribble Valley Borough Council has announced its intention to combine their concurrent functions grant with its contributions to the Lengthsman's scheme. It is not yet clear how this would affect the amount of grant received and application forms would be sent to parish councils shortly.

**17/119. To receive a report on planning applications relating to Barrow**

Cllr Brown discussed a planning report (previously circulated) on planning applications relating to Barrow. Objections to the planning application on land off Sheepfold Crescent were discussed and residents advised to forward their comments to RVBC. The parish council had previously submitted strong objections to RVBC regarding the application. Planning application 3/2017/1000 for retention of unauthorised sales hoarding on the Redrow site off Whalley Road was discussed and there were no objections.

The Clerk advised that the examination date for RVBC's Housing and Economic Development DPD had been set as 23<sup>rd</sup> – 25<sup>th</sup> January 2018 at the Council Chambers in Clitheroe and Members were welcome to attend.

**17/120. To receive an update on the installation of Christmas trees and lights at Trafford Gardens and Barrow Brook**

As in previous years, it was resolved to install a Christmas tree at Trafford gardens and the payment for the tree was authorised earlier in the meeting. The Clerk reported that she had been in contact with LCC regarding the installation of electricity for Christmas lights on the fir trees on the roundabout at the junction of Holm Road and Hey Road at Barrow Brook and was quoted £1,995 plus VAT. It was resolved to approach local businesses to ask for their financial assistance for the electricity connection and the lights and the Clerk was authorised to progress the installation if sufficient funds could be raised.

**17/121. To consider the proposed sale of Middle Lodge – Asset of Community Value**

It was noted that the owners of Barrow Lodge (Middle Lodge) were planning to sell the land and, as it was listed as an asset of community value, community groups were given the right to make a bid. A member of the public advised that he had been in discussion with the agents regarding the possibility of purchasing the lodge for the community to use but that he was reviewing issues of liability before an agreement could be made.

**17/122. To receive an update on discussions regarding HGV parking at Barrow Brook**

The Clerk reported on correspondence from LCC stating that HGV parking was not an issue at Barrow Brook. There followed a discussion regarding ongoing problems as many HGV drivers were still parking illegally and risking highway safety. It was resolved that the Clerk would reply to LCC to challenge their statements and request that safety measures are put in place.

**17/123. To consider the installation of signage and road markings at Barrow Brook Enterprise Park, including the Eurogarages site**

It was noted that signage for the one-way system in the car park at Eurogarages had not yet been installed and the road markings near to McDonald's Restaurant needed to be refreshed. It was resolved that the Clerk would report these safety issues to LCC.

**17/103. To consider the delay by LCC in adopting new roads and reducing the speed limit on the A671**

It was noted that, following a long delay, LCC were planning to adopt the highways on the Rowlands Homes estate shortly which would enable the Police to act against speeding vehicles. The delay was caused by legal discussions regarding finance for the reduction of the speed limit on the A671 which was part of the same legal order.

**17/124. To receive an update on repairs to the banking at Barrow Brook by Bloor Homes and consider flooding issues, including the high levels of water in the brook and Middle**

Although Bloor Homes had carried out some work to repair the banking, there were still some concerns regarding large stones removed from beneath the banking which might lead to a collapse in heavy rainfall. It was resolved to contact RVBC to ask them to carry out an inspection.

As LCC had not yet responded to the parish council's correspondence regarding measures to reduce the flood risk in the village, it was agreed to defer this item until the next meeting.

**17/104. To consider correspondence received regarding anti-social behaviour on Barrow Playing Field**

Complaints received by a resident regarding egg-throwing on the playing field were discussed earlier in the meeting with PCSO Ferguson.

**17/105. To receive an update on work recently completed at Barrow Playing Field and consider future works, including maintenance of the football pitch, signage and improvements to the entrance at Washbrook Close**

The Clerk reported that Proludic had completed the installation of new play equipment on the playing field but there were a few outstanding issues with the metal railings that Landscape Engineering would deal with shortly. Work to improve the safety of the steps at the Washbrook Close entrance was discussed and it was resolved to hold a meeting with the Lengthsman in early 2018 to ask his advice. It was resolved to defer discussion on other works until the existing works had been completed satisfactorily.

**17/106. To consider damage to the bench on Whiteacre Lane and consider repairs**

Following correspondence from Wiswell Parish Council, the damaged bench on Whiteacre Lane was discussed. It was noted that the bench had probably been damaged by a manoeuvring construction vehicle, that it could not be repaired and would be cleared by RVBC. Due to budget constraints, it was resolved that the bench would not be replaced at present but two other benches, owned by Wiswell Parish Council were located nearby.

**17/107. To receive an update regarding the installation of defibrillators in the village**

The Clerk reported that she had instructed MH Electrical Ltd to fit the defibrillator at Trafford Gardens and this should be completed shortly. Suitable sites were discussed for the other two defibrillators and it was resolved to contact Eurogarages and Redrow Homes to ask if they can assist.

**17/108. To receive an update on Public Space Protection Orders from RVBC and consider provisions throughout the parish**

It was resolved to defer this item until the next meeting due to a shortage of time.

**17/109. To consider publication of the Parish Council's next newsletter**

The Clerk advised that the newsletter would be ready for circulation before Christmas and Members agreed to deliver the newsletters themselves.

**17/110. To receive a report from the Parish Councils Liaison Committee meetings on 14<sup>th</sup> September 2017 (Cllr Brown) and 9<sup>th</sup> November 2017 (Cllr Kinder)**

Cllr Brown reported on the September meeting which included a presentation by LCC's Parish Champion and discussions on permitted development rights, LCC's highway fault reporting systems and RVBC's procedures for consultations on amended planning applications.

Cllr Kinder reported on the November's meeting which included discussions on healthy living, the Little Green Bus Service and the Village in Bloom Competition.

**17/111. To receive a report from the Whalley, Wiswell and Barrow Joint Burial Committee from Cllrs Brown and McGregor**

Cllrs Brown and McGregor had been unable to attend the previous Burial Committee meeting.

**17/112. To confirm the date of the next meeting as Monday 15<sup>th</sup> January 2018 and consider invitations to other parties**

The meeting date was confirmed, and it was resolved to invite PCSO Ferguson to the next meeting.

**17/113. To discuss any other business**

- i. Cllr Kinder reported that the bus stops on Whalley Road, near to Whiteacre Lane, were out of use because of temporary traffic lights. It was resolved that the Clerk would contact LCC to request temporary bus stops as a matter of urgency.
- ii. It was resolved to write to RVBC to request a new bus shelter with seats outside the Redrow Homes development on Whalley Road.
- iii. A smell of fat in the drains along Hey Road was noted and there were concerns that this might lead to drainage problems in the future. It was resolved that the Clerk would report this to RVBC.
- iv. Cllrs McGregor and Chiappi reported that they had attended the Remembrance Service in Wiswell and laid a wreath on behalf on Barrow residents.

The Chair thanked everyone for attending and closed the meeting at 9.00pm.

**Signed by Chair..... Date.....**