



## MINUTES

### FOR THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 10<sup>TH</sup> DECEMBER 2020 COMMENCING 7.00PM, VIA ZOOM

Present:	Cllrs Jean Brown (Chair), Lee Street, Diane Chiappi, Elizabeth Kinder, Sarah Parry
In attendance:	Mrs Victoria Wilson (Clerk), Borough Cllr David Birtwhistle

**20/050. To receive apologies for absence and consider approval**

None were received.

**20/051. To receive declarations of interest**

None were received.

**20/052. To approve as a correct record the minutes of the meeting held on 9<sup>th</sup> November 2020**

It was resolved to accept and sign the minutes of the parish council meeting held on 9<sup>th</sup> November 2020 (previously circulated) as a correct record. Cllr Street advised that he had not yet had chance to visit Barclays to become a signatory on the parish council's bank account, but he intended to do this as soon as possible.

**20/053. To adjourn the meeting for a period of public discussion**

No members of the public were present.

**20/054. To consider PACT issues (Police and Communities Together)**

The report provided by PCSO Katie Ferguson (previously circulated) was discussed and the work to reduce anti-social behaviour at Barrow Brook Industrial Estate was welcomed. PCSO Ferguson's request for a representative from the Barrow Brook Residents' Group to liaise with Police was considered and it was resolved to request more information about the scheme.

**20/055. To authorise outstanding cheque payments**

It was resolved to formally authorise the following accounts for payment:

	Chq no.	Net £	VAT £	Gross £
Ribble Valley Borough Council Apportioned annual rent for car park behind Old Row 1 <sup>st</sup> November 2020 to 31 <sup>st</sup> March 2021	100163	41.66	0.00	41.66
Mrs V Wilson, Clerk Reimbursement for Christmas tree at Trafford Gardens	100164	200.00	0.00	200.00
Mrs V Wilson, Clerk Reimbursement for zoom charges	100165	11.99	2.40	14.39

**20/056. To consider the parish council's budget update and decide on the precept for 2021/22**

Members reviewed the draft budget for 2021/22 (previously circulated) and considered the precept request to Ribble Valley Borough Council. It was acknowledged that the taxbase in Barrow had increased to 618 but also, the parish council had increased its responsibilities in leasing the car park and were dealing with a larger number of residents and residential areas. Members noted the impact of Covid-19 on residents and considered the precepts in other parishes. It was resolved to maintain the precept at the same rate as in the previous year at an average cost per household of £23.35, resulting in a precept of £14,430. The Clerk would submit the documentation to RVBC.

**20/057. To consider the production of a parish wishlist**

The production of a 'parish wishlist' was discussed and it was agreed that this was a good idea to focus the parish council's work, particularly as the number of households is increasing and general works in the parish were limited by Covid-19 in 2020. Suggested items discussed were school signage, improvement of the footpath alongside Barrow Brook and the renovation of the seating area outside the Redrow Homes Estate and Trafford Gardens.

**20/058. To receive a report on recent planning applications and RVBC decisions relating to Barrow**

Cllr Brown discussed a planning report (previously circulated) on recent planning applications relating to Barrow and current planning consultations were considered. Cllr Brown discussed Members' responses to planning consultations and the Clerk agreed to email training documents on planning issues (previously sent).

**20/059. To consider making a request to revise the parish boundaries**

There was a discussion regarding the current parish boundary, and it was noted that it does not follow the generally accepted boundary with neighbouring villages, for example, the Barrowlands development is generally accepted to be Barrow but is within Whalley parish. It was resolved to write to RVBC to ask that it considers reorganising the existing parish boundaries along geographical features and generally accepted boundaries.

**20/060. To review the parish council's policy documents (annual review)**

The parish council's policy documents (previously circulated) were reviewed. It was resolved to approve the risk management register, model publication policy, complaints handling procedure and general privacy notice for the forthcoming year without amendment. The Standing Orders and Financial Regulations were updated in line with NALC advice and it was resolved to approve the updated versions for the forthcoming year.

**20/061. To consider matters relating to the development by Mulbury Homes, including demolition of 23-25 Old Row**

There was a discussion on the planned development by Mulbury Homes and concerns were expressed regarding the demolition of 23-25 Old Row and the design of the replacement cottages which was not considered to be in keeping with the surrounding properties. It was resolved to write to RVBC regarding the outstanding 2018 reserved matters planning application to reiterate concerns regarding the design of the cottages and the impact that the demolition and redevelopment will have on Barrow Primary School and the car park. The Clerk reported that she had received no correspondence from Mulbury Homes regarding the impact on the car park and Barrow Playing Field.

**20/062. To consider matters relating to the new car park lease and use by Barrow Primary School**

The car park is currently being used by staff and parents at Barrow Primary School and is the main entrance to the school during ongoing construction works. Cllr Street agreed to ask the Governors of the school for a copy of the construction program and an indication of when the work will be completed. It was noted that demolition works were due to start at the former Admiral Taverns pub and this might cause disruption for users of the car park if the entrance road is closed. It was resolved to write to LCC to express concerns about use of the car park during the demolition. Borough Cllr Birtwhistle advised that he had approached LCC for a donation of gravel to improve the car park surfacing.

**20/063. To discuss concerns regarding highway matters, including speeding and construction vehicles using Whalley Road during busy times**

It was noted that the number of construction vehicles using Whalley Road had reduced slightly but that dirt and debris was still being deposited on the road. Having previously reported this to both RVBC and the Police, it was resolved to write to Highways department at Lancashire County Council. It was resolved to continue to monitor the situation closely.

**20/064. To consider work to the grassed area at Trafford Gardens**

This item was deferred until the next meeting to allow Borough Cllr Birtwhistle to contact local gardeners.

**20/065. To consider the condition of footpaths throughout the village**

It was noted that LCC had agreed to extend the closure of the public footpath next to the Taylor Wimpey housing development. Correspondence from a resident regarding the unfinished state of pavements outside housing developments on Whalley Road was discussed and Borough Cllr Birtwhistle advised that he had reported the matter to RVBC and no action was required.

**20/066. To consider the dates and arrangements for future parish council meetings**

Members agreed future meeting dates as Thursday 28<sup>th</sup> January 2021 and Thursday 18<sup>th</sup> March 2021. It was resolved to continue using zoom and ask residents who want to attend to contact the Clerk for a link prior to the meeting. There followed a discussion on how to advertise future parish council meetings and engage with residents and it was resolved that at present, social media should only be used to provide a link to the parish council's website.

**20/067. To consider any other business**

None was discussed.

The Chair thanked everyone for attending and closed the meeting at 9.15pm.

**Signed by Chair..... Date.....**