



Minutes Parish Council – Ordinary Meeting

Date:	5 December 2022		
Place:	Whalley Old Grammar School – Whalley, Clitheroe.		
Present:	Councillors: L Street (Chair), E. Kinder and D. Chiappi		
In attendance:	Clerk to the Council, Cllr. Birtwhistle and three parishioners.		
Meeting started:	18:30	Meeting closed:	20:50

22/142 APOLOGIES FOR ABSENCE.

Apologies were received from Cllr. Dewhurst.

22/143 APPROVE THE MINUTES OF THE MEETING HELD ON 31 OCTOBER 2022.

The minutes were approved as a correct record and signed by the Chair.

22/143 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

22/144 PUBLIC PARTICIPATION.

One parishioner wished to speak on Agenda Item 12, and two were present for Agenda Item 8.

22/145 FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and for payments as shown in the table below.

RESOLVED THAT COUNCIL:

1. Approve the accounts to date.
2. Approve the following payments:

PAYEE	DESCRIPTION	GROSS £	VAT £	NET £	MIN./ REF
Royal British Legion	'Tommy' and 'Tommy' signs	251.59	41.94	209.65	22/138 (3)
RBL Poppy Appeal	Wreath - Remembrance Sunday	25.00	0.00	25.00	Sundry Expense
C Ball Forestry	Felling Ash tree at playing field	480.00	80.00	400.00	22/134
Whalley Education Foundation	Room-hire - October meeting	26.00	0.00	26.00	General admin.
British Christmas Tree Company	Christmas Tree -Trafford Garden	225.00	0.00	225.00	22/133 (2)
Totals		1,007.59		885.65	

22/146 DRAFT BUDGETS FOR 2023-24.

The Clerk submitted a report updating members on the preparations for the 2023-24 budget and to seek their considerations on the level of expenditure and the services it intends to deliver in 2023-24

Members were reminded that Parish Councils irrespective of their size, have a statutory duty to prepare an annual budget and that it is not lawful to set a precept unless a budget has been prepared and approved.

RESOLVED THAT COUNCIL:

1. Note the contents of the Budget Report and Appendix 1.
2. Approve a budget for 2023-24 of £22,692
3. Authorise the Clerk to inform RVBC of the proposed budget.

22/147 GENERAL PRIVACY NOTICE.

The Clerk submitted a report requesting members to approve a revised and updated General Privacy Policy.

Members were made aware that Barrow Parish Council holds personal data about employees, residents, suppliers, and other individuals for a variety of Council purposes. Members were also made aware that the Council is required to process all personal data lawfully, fairly and in a transparent manner.

RESOLVED THAT COUNCIL:

1. Note the contents of the report and the updated General Privacy Notice (Appendix 1 to the report).
2. Approve the Council's updated General Privacy Notice as set out in Appendix 1 to the report.

22/148 BARROW BROOK ACTION FUND.

The Clerk submitted a report requesting members to consider a request made to the Barrow Action Group Fund Trustees (Councillors Chiappi and Kinder) by members of the Barrow Action Group Fund (two of whom were present at the meeting) to see if the Parish Council would consider accepting their current funds (over £10,000) as a charitable donation.

RESOLVED THAT COUNCIL:

Agree to accept the funds as a charitable donation with the following conditions:

1. That the donated funds will be ring-fenced, in that they will only be used to improve the parish amenity.
2. That any suggestions made by the Chair of the Action Group, on how to spend the donated funds will be considered sympathetically by the Council.
3. That any additional expenses incurred by the Council in the administration of the funds or as a consequence of increasing its revenues will be met by the ring-fenced funds.

Please note that these points were agreed by the two members (including the current Chair of the Barrow Action Group) who were present at the meeting.

22/149 WHALLEY GIRL GUIDES.

The Clerk submitted a report informing members of a request received from Whalley Girl Guides for a contribution towards the cost of a trip they were organising to London.

Members were reminded that the Girl Guides:

- Were a volunteer led community group and had 20 girls aged between 10 and 13, three of the girls lived in Barrow and four currently attended Barrow Primary School.
- Currently have no Rainbows, Brownies, or Guides groups in Barrow and that the nearest group is the one in Whalley, hence 'Barrow Guides' attended the Whalley Group.

RESOLVED THAT COUNCIL:

Agree to donate £100 to Whalley Girl Guides as a contribution to their trip to London.

22/150 UPDATE FROM PCSO AILSA GILL.

Police Community Support Officer (PCSO) Ailsa Gill was welcomed to the meeting and provided the latest crime statistics for Barrow (which were low). Ailsa answered a range of questions from members and the public in attendance at the meeting.

Ailsa set out the benefits of 'Lancashire Talking' which is an initiative that aimed to understand the needs of the local communities and enabled residents to share any concerns with police officers. Access to Lancashire Talking is available at www.lancashire.police.uk/campaigns/lancashire-talking/

RESOLVED THAT COUNCIL:

Thanked Ailsa for attending the meeting and for the information she had provided.

22/151 PLANNING REPORT.

The Clerk submitted a report informing members of the relevant planning applications that had been submitted since the last meeting. Members were reminded that weekly planning applications and decided lists of planning applications are available to view on the RVBC website by using the link below:

https://www.ribblevalley.gov.uk/weekly_lists

RESOLVED THAT COUNCIL:

Note the contents of the report.

22/152 MEMORIAL STONES.

This item was raised by a parishioner who attended the meeting. Discussions related to the memorial stones removed from the school in Barrow and the possibility of the Council installing a permanent memorial to recognise the 'Fallen of Barrow'.

RESOLVED THAT COUNCIL:

Request the Clerk to submit a report to the next Council meeting regarding the options for installing a permanent memorial recognising the 'Fallen of Barrow'.

22/153 COUNCILLOR UPDATES.

Updates were provided on the Barrow Brook lodge, the major roundabout at Barrow Brook/A59, the Woodland Path and the siting of the defibrillator which is currently in storage.

Regarding Barrow Brook Lodge, Cllr Birtwhistle noted that LCC had inspected the site and found no significant issues relating to the concerns the residents had expressed, that water could overflow the banking and flood the road during heavy rain.

RESOLVED THAT COUNCIL:

1. Agree to reimburse any resident (up to the value of £200) if they pay for cleaning the Barrow Brook Lodge culvert.
2. Request Cllr David Birtwhistle to contact LCC Highways regarding the state of the roundabout at Barrow Brook/A59 and the state of the parish's bus stops and bus shelters.
3. Request Cllr David Birtwhistle to progress the actions the Council had agreed to take regarding the Woodland Path.
4. Request Cllr Birtwhistle to progress the work he had started on finding a location for the Council's defibrillator.

By Virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, the press and public were excluded from the next agenda item.

22/154 BURIAL COMMITTEE.

The Clerk submitted a report informing members of a request by the Whalley, Wiswell and Barrow Joint Burial Committee for members to agree and adopt an updated Constitution attached as Appendix 1 to the report.

Members were reminded that at their September meeting they agreed in principle to the preparation of a new constitution for the Burial Committee.

RESOLVED THAT COUNCIL:

1. Agree to adopt the updated Constitution as set out in Appendix 1 to the report.
2. Authorise the Clerk to inform the Chair of the Burial Committee of the Council's decision.

22/155 FUTURE MEETINGS.

The next meeting will be held on January 30, 2023, starting at 6:30pm.

SIGNED BY CHAIR:

DATE: