



## MINUTES

### FOR THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 24 MAY 2021 AT WHALLEY OLD GRAMMAR SCHOOL COMMENCING 7.00PM

Present:	Clrs Jean Brown (Chair), Lee Street (Vice-Chair), Diane Chiappi, Elizabeth Kinder
In attendance:	Mandy Richardson (Clerk), Borough Cllr David Birtwistle, 1 members of the public

**21/001 To elect the Chairman for the next 12 months and sign the Declaration of Acceptance of Office**

Cllr Mrs Jean Brown was elected as Chairman and signed the Declaration of Acceptance of Office form.

**21/002 To elect a Vice Chairman for the next 12 months.**

Cllr Lee Street was elected as Vice-Chairman and signed the Declaration of Acceptance of Office form.

**21/003 To receive apologies for absence and consider approval.**

Councillor Sarah Parry.

**21/004 To receive declarations of interests.**

None were received.

**21/005 Appointments and Annual Reports on Joint Committees and Outside Bodies**

Jean Brown gave a report on the Whalley, Wiswell and Barrow Joint Burial Committee. The current Registrar was re-locating and it had been agreed that the services would be retained for a period of six months to ascertain if this is a feasible future arrangement. Work was planned to create a pictorial to help navigate visitors to the cemetery. A plan of the pictorial was circulated at the meeting.

Lee Street gave a report as Governor at Barrow Parish Primary School. He stated that he was involved in the recruitment of a new headteacher. The rebuilding of school was nearing completion. He noted that a key challenge for the new Headteacher is the projected fall pupil intake numbers.

**21/006 The Parish Council appointed the following Councillors for 2021-22**

<i>Joint Committee/Outside Body</i>	<i>Spaces Available</i>	<i>Appointed 2021-22</i>
Barrow Primary School – Governor	1	Lee Street
Whalley, Wiswell and Barrow Joint Burial Committee	2	Jean Brown and 1 vacancy – Diane Chiappi (reserve)
Parish Liaison Committee	2	Jean Brown and Lee Street

**21/007 To agree the voluntary work carried out by Parish Councillors.**

It was agreed that the Councillors would continue to carry out the inspection of Barrow Playing Fields on a Rota Basis.

It was agreed that the Councillors would undertake the De Fribrilator maintenance inspections. The Clerk to liaise with Victoria Wilson and the Parish Councillors to organise a handover and refresher training session.

**21/008 It was agreed that signatories to the Barrow Parish Council Barclays Current Account be updated as follows:**

- Removal of signatories: Mrs Victoria Wilson and Paul Street
- To add Lee Street and Elizabeth Kinder as new signatories
- Jean Brown to remain a signatory.
- The Mandate Form was signed at the meeting, and it was agreed Lee Street would go into the branch to verify his identity. Elizabeth Kinder had carried out this task.

**21/009 It was agreed that Barrow Parish Council seeks to increase the current numbers from 5 to 7 Parish Councillors.**

The Parish Council discussed the increasing burden of work with too few Councillors. This has been an ongoing concern as the community has grown exponentially. It was agreed that increasing the current number of Parish Councillors from 5 to 7 to help alleviate the pressure. The Clerk agreed to speak to the Principal Authority about how this problem could be resolved long term. In the short term, the Council agreed to more meetings to get through the back log of Council business, but this was unsustainable.

The Meeting closed at 7.30pm.

Signed.....

Date.....